



# Hanoi International Kindergarten

## AFTER-SCHOOL-CLUBS REGISTRATION

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Please check which program your child will join:

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday

	School	Bus Pick-Up	Bus Drop-Off
1 Day per week	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Days per week	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Days per week	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Days per week	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 Days per week	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Bus Service

If your child uses the school bus, please answer 2 questions below:

What is the pick up address?

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What is the drop off address?

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Lane 52, No.28 To Ngoc Van, Tay Ho, Hanoi, Vietnam

Phone: +84 24 3719 1248

[www.hik.edu.vn](http://www.hik.edu.vn) Email: [contact@hik.edu.vn](mailto:contact@hik.edu.vn)

## Billing and Contact Information

Information	Preferred Contact (Billing)	Second Contact
	<input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Guardian	<input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Guardian
Name		
Nationality		
Address		
Home Phone		
Mobile Phone		
Email		
First Language		
Other Language(s)		
Religion		
Occupation		
Company Name		
Company Phone		
Company Email		

**Preferred Method of Contact:**

- Email  
 Notes sent with Child

Is a Red Invoice required in the company's name: Yes  No  Tax No.: \_\_\_\_\_

## Emergency Contact Details

	Contact 1	Contact 1
Name		
Mobile Phone Number		
Landline Number		
Relationship		

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## Collect Authorisation

In addition to the parents/guardians listed above, please provide details of those persons authorised to collect your child from school.

	Authorisation 1	Authorisation 2	Authorisation 3
Name			
Mobile Phone Number			
Landline Number			
Relation to Child			

## Permission and Agreement

**I give the management and staff at Hanoi International Kindergarten the authority:**

- To use the name and/or photo of my child for the Kindergarten displays and/or promotional use
- To transport my child to and from school or kindergarten on the bus
- To apply sunscreen to my child for outside play
- For Kindergarten personnel and students to observe my child to assist in developing programs
- To allow the people listed as Parents & Contact Persons to drop off and collect my child from the Kindergarten unless otherwise specified
- To allow the people listed as Parents & Contact Persons to sign off Medication Records and Accidents/Incidents Reports, unless otherwise specified
- To allow the staff to administer basic first aid if required, eg Band-Aids on scratches, ice on bumps
- To provide my contact details as part of a Class Contact List to be provided to other class members

**I agree to:**

- Make timely payments of fees due
- Notify the Kindergarten if my child will not be attending
- Notify the Kindergarten if someone other than the authorised persons will collect my child
- Ensure that my child does not bring any dangerous toys or equipment to the Kindergarten
- Follow the policies of Hanoi International Kindergarten

Parent/Guardian Signature \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Date \_\_\_\_\_

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